

**Fairfield City School District:  
Excellence, preparation for life, opportunities for all!**

**BOARD OF EDUCATION MEETING AGENDA**

**OCTOBER 15, 2015**

**REGULAR MEETING      6:30 PM  
CATHERINE D. MILLIGAN COMMUNITY ROOM**

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CALL TO ORDER

ROLL CALL

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

1. Recognition of Special Donations – Paul Otten & Gina Gentry-Fletcher
2. Spotlight on Fairfield High School – Kari Hansee, Asst. Principal
3. Five Year Forecast – Nancy Lane

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialog at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Resignations
  - a. Terell Davis, Middle, Basketball 7<sup>th</sup>/8<sup>th</sup> (effective 2015-16; to accept another assignment within the district)
2. Leaves of Absence
  - a. Chelsea Boutelle, Senior High, Language Arts (effective November 16, 2015 through the end of the 2015-2016 school year; for childrearing purposes)
  - b. Pam Bueher, Intermediate, RN (effective .5 on October 16, 2015; unpaid leave of absence for personal reasons)
  - c. Stephanie Lymangrover, East, 1<sup>st</sup> grade (effective November 16, 2015 through December 22, 2015; for childrearing purposes)

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### 3. Employment

- a. Violet Stenger, District, School Psychologist, up to an additional two (2) days (effective for the 2015-2016 school year; to cover another school psychologist on leave of absence)
- b. Extracurriculars 2015-16

#### **Senior High**

Jennifer Lee, Soccer, Assistant Girls

Linda Loughran, Department Head, Academic Guidance, 40%

Craig Reed, Swim Coach, 25%

Madeline Wessel, Instrumental Music Co-Concert Band Director

#### **Freshman**

Kevin Fletcher, Basketball, Assistant Boys

Joshua Higgins, Soccer, Assistant Boys

Dawn Schneider, Peer Counseling Advisor

Brian Smith, Soccer, Assistant Boys

Kyle Smith, Basketball, Assistant Boys

Shawn Starkey, Wrestling, Assistant

#### **Middle**

Andrew Brinker, Wrestling 7<sup>th</sup>/8<sup>th</sup>

Ryan Cropper, Basketball, Boys 7<sup>th</sup>/8<sup>th</sup>

Drew Hayward, Basketball, Girls 7<sup>th</sup>/8<sup>th</sup>

Craig Reed, Swim Coach 7<sup>th</sup>/8<sup>th</sup>

David Shotwell, Swim Coach 7<sup>th</sup>/8<sup>th</sup>

#### **Intermediate**

Amanda Coots, Cheerleader Coach, 6<sup>th</sup>

Amanda Coots, Intramural Track 5<sup>th</sup>/6<sup>th</sup>

Amanda Coots, Intramural Volleyball (additional due to increase in participants)

- c. Home Instructors

Larry Abbott

Douglas Beals

Michele Campbell

Jennifer Hoffman

Allison Lindemann

Sara Roark

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$25.51 per hour, effective for the 2015-2016 school year.)

d. Substitute Teachers

Elizabeth Gutierrez  
Jennifer Knoth

(All recommendations are for the 2015-16 school year at a rate of \$82 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

e. Volunteers

Bernard Caldwell, Senior High, Basketball, Boys  
Steve Kessler, Senior High, Basketball, Boys

(The above-noted person is recommended for approval as volunteer coach for the 2015-16 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

B. Personnel – Classified

1. Resignations

- a. Mari Harnishfeger, Intermediate, Food Service Assistant  
(effective the end of the day October 23, 2015; for personal reasons)

2. Leaves of Absence

- a. Pam Sanders, District, Custodian (effective October 9, 2015 through October 14, 2015; extension of unpaid Workers Compensation)
- b. Vickie Bost, Central, Educational Assistant  
(effective November 1, 2015 through January 31, 2016; unpaid personal medical)

3. Employment

- a. Jennifer Adler, Intermediate, Data Entry II  
(effective October 27, 2015; for a replacement position)
- b. Chelsea Sheppard, Transportation, Educational Assistant  
(effective October 16, 2015; for a replacement position)

- c. Imogene Quick, Sr. High, Food Service Assistant (effective October 16, 2015; for a replacement position)
- d. Barbara Vaughn, Intermediate, Educational Assistant (effective October 16, 2015; for a replacement position)
- 4. Promotion
  - a. Patricia Evans, Middle, Food Service Assistant, promoted to South, Cook (effective October 9, 2015; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

C. Items for Board Discussion

- 1. "Say Something" Proclamation – Jeff Madden
- 2. 2014-2015 Preliminary State Test Scores – Lani Wildow
- 3. Fairfield Health Center

D. Other Items for Board Action

- 1. Recommend approval of the "Say Something" Proclamation

"Say Something" Proclamation

**Whereas**, when it comes to violence, suicide and threats, most are known by at least one other individual before the incident occurs; and

**Whereas**, in 4 out of 5 school shootings, the attacker told people of his/her plans ahead of time and 70% of people who complete suicide told someone of their plans or gave some type of warning or indication; and

**Whereas**, Say Something teaches students, grades 5-12, how to look for warning signs, signals and threats, especially in social media, from individuals who may want to hurt themselves or others and to Say Something to a trusted adult to get them help; and

**Whereas**, Say Something will benefit young people, educators, administrators, community based organizations and parents and caretakers by building a culture of looking out for one another; and

**Whereas**, by reporting possible threats of violence when someone sees, reads or hears something, entire communities will become safer and lives will be saved; and

**Whereas**, Sandy Hook Promise, a national, non-profit organization led by family members whose loved ones were killed in the tragic mass shooting at Sandy Hook Elementary School on December 14, 2012 supports sensible solutions that protect children and prevent gun violence by bringing individuals and communities together, to look out for and care for one another; and

**Whereas**, one of Sandy Hook Promise’s core programs, Say Something, is being celebrated as part of Say Something Call-to-Action Week, October 19-23, 2015 at Fairfield Intermediate School, Fairfield Middle School, Fairfield Freshman School, and Fairfield High school; and

**Whereas**, through Say Something, young people will see a positive change for everyone and save lives by looking out for one another.

**Now, Therefore, be it resolved**, by the Fairfield Board of Education of the Fairfield City School District, do recognize and commemorate the importance of this program and hereby proclaim October 19 through Oct 23, 2015 to be “Say Something Week” in the City of Fairfield and encourage all our citizens to recognize “Say Something’s” significance.

- 2. Recommend cancellation of November 5, 2015 Work Session

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:
  - August 20, 2015 – Regular Meeting
  - September 3, 2015 – Regular Work Session Meeting
  - September 25, 2015 – Special Meeting
  - October 1, 2015 – Regular Work Session Meeting
- B. Recommend approval of the financial reports for the months of August 2015 and September 2015.
- C. Recommend approval of the 2015-2016 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
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21721	Laptop	Curriculum
23099	Laptop	FF Educ Bldg
23100	Laptop	FF Educ Bldg
23101	Laptop	FF Educ Bldg
23647	Laptop	FF Educ Bldg
23648	Laptop	FF Educ Bldg
23649	Laptop	FF Educ Bldg
23650	Laptop	FF Educ Bldg
22041	Projector	Intermediate School
28244	Cell phone	Maintenance Dept
14589	Amplifier	Middle School
14590	Amplifier	Middle School
19540	Projector	Middle School
20565	Projector	Middle School
16427	Cassette Player	North Elementary
16434	Cassette Player	North Elementary
2110	Switch Interface	Special Services
9353	Listening Center	Special Services
18396	Digital Camera	Special Services
19773	Communication Device	Special Services
25687	Communication Device	Special Services
822482	Card Reader	Special Services
AN03121364	Step-by-Step Switch	Special Services
none	Triple Play Switch	Special Services
18531	Computer	Technology Dept
18859	Disk Duplicator	Technology Dept
20538	Computer	Technology Dept
20541	Computer	Technology Dept
20542	Computer	Technology Dept
20775	Computer	Technology Dept
21074	Computer	Technology Dept
21075	Computer	Technology Dept
21552	Computer	Technology Dept
21556	Laptop	Technology Dept
23092	Computer	Technology Dept
19565	Projector	West Elementary
22032	Projector	West Elementary

E. Recommend approval of the following donations:

1. A donation of \$164 from St. Mark's United Methodist Church to Fairfield Central Elementary School to be used to purchase iPad applications.
2. A donation of ice cream treats valued at \$108 from Wal-Mart (Fairfield Township to Fairfield North Elementary School to be used for student incentives.
3. A donation of bleachers valued at \$17,997 from the Fairfield Township Youth Basketball League to Fairfield North Elementary School.
4. A donation of \$2,000 from Dr. Ryan Pettit to Fairfield City School District's Visions Program to be used for materials.

**Total donations for 2015: \$63,337**

F. Recommend approval to authorize the Treasurer to pay invoices against the following

Purchase orders that have not been processed in accordance with Section 5705.41(D):

1. Purchase order #3601781 – Northwest Evaluation Association (Cincinnati Christian) – \$4,500.00
2. Purchase order #3602254 – Scholastic, Inc. - \$4,305.85

G. Recommend that the Board of Education adopt the following resolution for declaring transportation to be impractical:

WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel and Administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it RESOLVED that the Fairfield City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation.

<u>Student Names</u>	<u>Schools Selected &amp; Grades</u>	<u>Parents/Guardians</u>
Anna Clark	St. Ignatius School, 7	Jennifer Clark
Monica Harris	Mother Teresa Catholic, 8	Monique Harris
Olivia Harris	Mother Teresa Catholic, 1	Monique Harris
Rylan Saunders	Cincinnati Hills Christian Academy, 8	Tammy McCarty
Samantha Sarvak	St. Bernard School, 8	Tricia Sarvak
Andrew Vandewater	Mother Teresa Catholic, 7	Cheryl Vandewater
Ethan Vandewater	Mother Teresa Catholic, 1	Cheryl Vandewater
Sydney Wilson	St. Ignatius School, 5	Marie Wilson

H. Recommend approval of the five year forecast.

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**ANNOUNCEMENTS**

October 17, 2015 – FHS Marching Band Bandcake Breakfast, 8:00AM – 11:30AM  
at Fairfield High School Cafeteria

October 21, 2015 – Fairfield Rotary Club Charity Trivia Night benefiting FHS Alumni  
Association at Richards Pizza, 495 Nilles Road, 6:15PM – 8:45PM

October 31, 2015 – Rhythm Express/Fairfield Kiwanis Club Pancake Breakfast, 8:00AM –  
12:00PM at Fairfield High School Cafeteria

**BOARD MEMBER COMMENTS**

**RECESS TO EXECUTIVE SESSION TO DISCUSS**

*Court Action 121.22 (G) (3) – Pending or Imminent Litigation*

**Motion to convene executive session:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President convenes executive session at** \_\_\_\_\_ **P.M.**

**President resumes regular meeting at** \_\_\_\_\_ **P.M.**

**ADJOURNMENT**

**Motion to adjourn:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Begley**    \_\_\_\_\_ **Berding**    \_\_\_\_\_ **Hare**    \_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President adjourns meeting at** \_\_\_\_\_ **P.M.**